



## The Wave Cafe Experience!

### How the System Works

Avonbourne College uses a very successful cashless catering system within our college canteen, The Wave Café. The system incorporates latest technology and eliminates the need to carry cash throughout the day, which in turn reduces the risk of loss or potential bullying. It is a biometric system which means there is no need to carry a card as the machine will recognise your daughter's thumb at the revaluation pay point and the tills. Her thumb will be scanned during her Intake Day, (time permitting), or during her first morning in September.

Due to a change in legislation from September 2013 regarding the Protection of Freedoms Act 2012 (sections 26 to 28), we now require the written consent of at least one parent in order that the biometric information of your daughter can be processed. We use her biometric fingerprint for the Cashless Catering system in our canteen. Please be reassured that the biometric fingerprint information remains within the college and although the systems are based on fingerprint recognition the system does not capture and store the fingerprint. It works by taking measurements of the fingerprint and creating an individual and unique pattern. The original fingerprint cannot be reconstructed from this data. If you choose not to have your daughter's biometric fingerprint registered, a 4 digit PIN code can be allocated. However, please note that PIN codes do not have the same level of security and it will be your daughter's responsibility to remember the code and keep it secure at all times. If you are concerned in any way about their process please do not hesitate to contact the college. Please complete and return the 'Biometric Information Reply Slip' attached to indicate your choice.

### How to Credit the Account

There is no limit to the amount of money you can credit to your daughter's account. The best way to do this is to pay online through the website, as you can do this at your convenience and it avoids your daughter needing to bring cheques or cash into school. Some students bring in cash daily and credit their account each morning, whilst some students bring in a cheque to cover a week, a month or term's allowance. The choice is yours. If paying by cheque then please make it payable to Avonbourne Trust and write your daughter's name, form and the words "Lunch Money" on the reverse. Ask your daughter to hand it in at reception; admin staff will ensure the money is credited to her account before morning break. If bringing in cash there is a revaluation machine in the lobby area where a member of staff will be on hand to assist your daughter to place the cash into the machine. We only allow students access to the revaluation machine outside of lesson time, i.e. before morning registration, break time and lunchtime.

There is a daily "spend limit" set by the college which is £4.00 per day, i.e. ensuring students cannot spend more than £4.00 in any one day. You can request your daughter's spend limit to be amended to another figure if you wish by informing reception who will arrange this for you. The system allows students to check their balance and encourages good money management. The added benefit of setting up online payment is that you can see what your daughter has spent their lunch money on each day. Please complete and return the 'Cashless Catering Reply slip' attached.

If your daughter is entitled to Free School Meals, a daily amount of £2.50 is credited to her account to allow her to purchase either a snack at mid morning break and a main course at lunch time or a main course and a dessert at lunch time. Any Free School Meal allowance not spent on the day will not be carried forward to the next day.

**We hope your daughter enjoys her whole "Wave Cafe" experience!**

# Biometric Information Reply Slip

Re: BIOMETRIC INFORMATION - PERMISSION SLIP:

**NB: IT IS VITAL WE RECEIVE THISSLIP BACK FROM EVERY STUDENT TO ENSURE THE CONTINUATION OF THE SMOOTH RUNNING OF OUR CASHLESS CATERING SYSTEM.**

STUDENT NAME: .....

I/We 'GIVE' permission for my daughter to be registered on the college Biometric Cashless Catering System with immediate effect.  YES  NO  
(I understand that I/We may withdraw our daughter's registration at any time in writing) (Tick as applicable)

Name of Parent: ..... Relationship to Student: .....  
(Person with parental responsibility)

Signature: ..... Date: .....

# Cashless Catering Reply Slip

To be used if not paying online

Re: CASHLESS CATERING - PLEASE CREDIT MY DAUGHTER'S ACCOUNT AS FOLLOWS:

Student Name: .....

Amount to credit account: £..... Cash / Cheque  
(Please make cheques payable to "Avonbourne Trust")  
**also**  
On the reverse of your cheque, write your daughter's 'Name' and the words 'Lunch Money')

Special dietary advice: .....

.....

Signed: .....  
(Person with parental responsibility)

**GET READY FOR SEPTEMBER...  
CREDIT YOUR DAUGHTER'S  
ACCOUNT NOW !**

**PLEASE COMPLETE AND RETURN**